



National Space Centre Education Award Scheme

National Space Science Centre: registered charity no.1078832

Application form for National Space Centre Education Award

See **guidance notes** supplied. Please **print** using black or blue ink

Please note that the information in this form is for **National Space Centre** use only. It will not be passed to any third parties. It will, however, be held on our computer database.

1. Main Contact Name:	
2. Name of group/organisation/school:	
3. Address (including post code):	Postcode:
4. Contact Number:	
5. e-mail Address:	

6. What would you like the bursary for? Please refer to guidance notes for group sizes and age restrictions

*Please put in order of preference (1 being your first choice)
You do not have to fill in all the boxes.*

	Rank
Visit to the Space Centre with a workshop	<input type="text"/>
Visit to the Space Centre without a workshop	<input type="text"/>
Challenger Learning Centre Mission	<input type="text"/>
Outreach Programmes to be brought to you:	
Outreach Workshop	<input type="text"/>
Outreach Video Conferencing Session	<input type="text"/>
Outreach e-Mission	<input type="text"/>
Outreach Stardome Planetarium Session	<input type="text"/>

7. Total number of people in group:	<input type="text"/>
8. Age range in group: Please provide numbers for each relevant category.	

	Numbers
0 - 3 Year Olds	<input type="text"/>
4 - 11 Year Olds	<input type="text"/>
12 - 16 Year Olds	<input type="text"/>
Students	<input type="text"/>
Accompanying Adults	<input type="text"/>

9. Special Needs: Please provide details of any special needs any member of your group may have e.g. wheelchair users, visually/hearing impaired etc.	
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10. Eligibility: Please tick the appropriate boxes for your category	Please tick at least one box
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We are a School where:

- 50% or more pupils have free school meals
- Pupils are achieving less than 40% A - C grades at GCSE
- Primary Schools achieving 10% below the LEA target for English and Maths at KS2

We are a Community Group Supporting the Following:

- Young people at risk from exclusion
- Those in care or about to leave care
- Those from low income families
- People with physical or educational special needs
- New arrivals

11. Statement: Why do you think your group will benefit from a National Space Centre Education Award? Please explain any special circumstances you think should be taken into account during our decision process (Max 250 words).
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(Attach extra sheets if necessary)

12. Referee: Please give the name, address and contact number of one referee who knows you and can comment on the work of your group (e.g. headteacher, head of department or organisation manager etc)

Name:	
Position:	
Address (including Post Code):	
Contact Number:	

<p>Please post or email your application to the following:</p> <p>National Space Centre Education Award Scheme Exploration Drive Leicester LE4 5NS</p> <p>OR email to pamr@spacecentre.co.uk</p>
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A decision will be made at the next executive committee meeting. We will acknowledge your application and tell you when a decision will be made. We will inform you whether you have been successful or not. The maximum bursary awarded is £600. Applications are limited to **one** per academic year.

If you would like any **more information** about the National Space Centre Education Award Scheme, or you would like assistance with your application you can contact Pam Raymond on **0116 261 0261**

For office use only:

Guidance notes for completing the Bursary Application Form

1. Main contact name	The name of the person you would like to be the main point of contact throughout the application process.
2. Name of Group/Organisation/School	The official name of your group, organisation or school
3. Address	The address that your group/organisation/school is registered at.
4. Contact number	The telephone number that the named main contact can be reached on between Monday to Friday 9.00am to 5.00pm.
5. e-mail address	The e-mail address of the main contact, if available.
6. What would you like the bursary for?	<p>Please rank each option in order of preference, for example; if you wish to book a Stardome Planetarium session as your first choice, place a 1 in the adjacent box. Please choose at least 3 options in case your most preferred choice is not available.</p> <p>More information about each of the options can be found by going to the Education section of our website at www.spacecentre.co.uk. If you would like to know more, or need help deciding which option is most suitable to your group, please call our Bookings Team on 0116 258 2111.</p> <p>Visit to the Space Centre with a workshop - KS1 + (max group per session 36) Visit to the Space Centre without a workshop Challenger Learning Centre Mission - KS2 + (max group size 34) Outreach Workshop - KS1 + (max group per session 36) Outreach Video Conferencing Session - KS2+ Outreach e-mission - Year 6+ Outreach Stardome Planetarium Session (Requires adequate floor space).</p> <p>Please be aware that the Stardome Planetarium requires 6mx6m floor space with clear head room of 3.5m.</p>
7. Total number in group	The total number of people that would be in participation
8. Age range of group	Fill in the appropriate numbers in each age range e.g. 4 - 11 year olds = 25, Accompanying adults = 4
9. Special needs	Please provide details. This is so we can advise on suitability. It will not count for or against your application.
10. Eligibility	Tick all categories that apply to your group.
11. Statement	This is your opportunity to tell us how the bursary will make a difference to your group. It would be useful to know a little more about your group and any relevant activities you have done previously.
12. Referee	This should be someone that knows you and is familiar with the activities and circumstance of your group e.g. headteacher, head of department or organisation manager

Please note that if you are successful you must make your booking within 3 months of receiving your offer (visit must be within 12 months).
Community groups can only book during weekends and holiday periods